ZiloAcademy

✨ Grade 8 English — Formal Communication ✨

Name: Demo **Date:** 26/11/2026

1. Answer both (separate your two answers with a comma). 1) Rewrite this informal message in a formal register: "Running behind, be there in 10, my bad." 2) Rewrite this informal message in a formal register: "Not gonna lie, that idea sounds kinda risky."

2. Rewrite this informal message in a formal register: "Honestly, I think the new timetable is a bit of a mess."

3. Answer both (separate your two answers with a comma). 1) Rewrite this informal message in a formal register: "Just letting you know I'll be late, my bus didn't show." 2) Rewrite this informal message in a formal register: "Yeah nah, I don't think that'll work out."

4. Answer both (separate your two answers with a comma). 1) Rewrite this informal message in a formal register: "That's not really fair, can we talk about it?" 2) Rewrite this informal message in a formal register: "Sorry, I totally forgot to send the form back."

5. Rewrite this informal message in a formal register: "Heads up, the meeting agenda got moved to arvo."

6. Rewrite this informal message in a formal register: "Hey, just wanted to check if you got my email about the exam results."

7. Rewrite this informal message in a formal register: "Heads up, the sports carnival got moved to arvo."

8. Rewrite this informal message in a formal register: "Hey, just wanted to check if you got my email about the library fine."

9. Rewrite this informal message in a formal register: "Hey, just wanted to check if you got my email about the sports carnival."

10. Answer both (separate your two answers with a comma). 1) Rewrite this informal message in a formal register: "No worries if not, just checking you got the invite." 2) Rewrite this informal message in a formal register: "Ngl, I totally missed the deadline, sorry about that."